

**ROADS EDUCATION ORGANIZATION**  
**DBA PIVOT CHARTER SCHOOLS**

Regular Meeting of the Governing Board  
Saturday, March 23, 2019  
8:30 a.m.

Location:

*Pivot Charter Schools Offices, 1390 E. 9<sup>th</sup> Street, Suite 190, Chico, CA 95928*

Members of the Governing Board:

*James Lewis, Kevin Harrigan, Tom Halvorsen, Ralph Holmes,  
Patricia Martel, Steve Siegel, OJ Sutherland*

Roads Education Organization complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Director at (530) 550-7616 at least 48 hours prior to the meeting.
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Anyone who is unable to attend this meeting in person may arrange to attend via phone or video conference at one of the Pivot Charter School resource centers or on a personal device. If attending at one of the resource centers, contact the Site Administrator to arrange access. If joining from a personal device, use the following URL to join the meeting: <a href="https://meet.google.com/has-dwrv-cti">meet.google.com/has-dwrv-cti</a> or call (470) 242-8897 and enter PIN 394 675 582#
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**AGENDA & MINUTES**

**1. OPENING SESSION**

**1.1 Call to Order & Roll Call**

The meeting was called to order by Chairman Lewis at 8:31 a.m.  
Governing Board Member roll call:

Halvorsen	Present
Harrigan	Present
Holmes	Present
Lewis	Present
Martel	Present
Siegel	Present
Sutherland	Absent

Also present: Chico Unified School District Board members, Pivot staff members and students

**1.2 Flag Salute**

**1.3 Agenda Modifications & Approval of Agenda**

No modifications were made to the agenda.

Motion to approve agenda: Martel

Second: Holmes

Vote:

Halvorsen	Aye
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Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

## 2. PUBLIC COMMENT

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda, but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board Chair reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

No comments from the public were made.

The Board adjourned into closed session at 8:35 a.m.

## 3. CLOSED SESSION

- 3.1 Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to Government Code 54956.9(d)(2): 1 potential Case

## 4. REPORT OUT OF CLOSED SESSION

The Board reconvened into open session at 9:41 a.m.

No action was taken in closed session.

## 5. REPORTS AND PRESENTATIONS TO THE BOARD

- 5.1 Pivot North Valley Update – local staff

Updates were provided regarding site based programs, student progress, field trips, and events. Staff and students shared experiences from the year, including reflections on the progress of recovery in the wake of the Camp Fire.

- 5.2 Pivot North Valley Update, Continued – Executive Director, Systems & Accountability Coordinator

A detailed analysis of student academic progress was discussed, with a focus on credit completion and mastery of core language arts and mathematics skills.

- 5.3 Strategic Plan Follow up – Executive Director, Systems & Accountability Coordinator
- 5.4 Executive Director Report – Executive Director

The Executive Director report was postponed to the next Board meeting. Board members did not have any time sensitive questions regarding the materials provided for the Executive Director report.

**5.5 Financial Update – Chief Business Officer**

**6. DISCUSSION ITEMS**

**6.1 Form 700 – Director of Human Resources**

**7. ACTION ITEMS**

**7.1 Dashboard Alternative School Status – Executive Director**

Motion to approve Pivot Charter Schools administrators to submit DASS applications for all qualifying Pivot Charter Schools: Holmes

Second: Harrigan

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

**7.2 Pivot Online Charter – North Bay Charter Renewal – Executive Director**

A motion was made to elect not to submit a renewal petition for Pivot Online Charter – North Bay (charter #1139), to effectively surrender the charter and close the school as of 6/30/2019 when the current term of the charter ends, and to appoint Executive Director Jayna Gaskell as the individual responsible for all closure related activities. The reason for closure was cited as low demand for the entirely virtual program, as evidenced by low enrollment.

Motion: Halvorsen

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

**7.3 Resolution 2019-1: Pivot Online Charter – North Bay Transfer of Assets and Liabilities – Chief Business Officer**

Motion to approve and adopt Resolution 2019-1: Martel

Second: Holmes

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

**7.4 Appoint Ad Hoc Budget Subcommittee – Chief Business Officer**

Motion to appoint Board members Martel and Holmes to serve as the Ad Hoc Budget

Subcommittee: Halvorsen

Second: Lewis

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

**7.5 Ratification of Second Interim Budget Report for Pivot Charter School – North Bay – Chief Business Officer**

Motion to ratify: Siegel

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

**7.6 Ratification of Second Interim Budget Report for Pivot Online Charter – North Bay – Chief Business Officer**

Motion to ratify: Siegel

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye

Sutherland	Absent
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**7.7 Ratification of Second Interim Budget Report for Pivot Charter School North Valley II – Chief Business Officer**

Motion to ratify: Siegel

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

**7.8 Ratification of Second Interim Budget Report for Pivot Charter School Riverside – Chief Business Officer**

Motion to ratify: Siegel

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

**7.9 Ratification of Second Interim Budget Report for Pivot Charter School – San Diego II – Chief Business Officer**

Motion to ratify: Siegel

Second: Martel

Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

**8. CONSENT AGENDA**

**8.1** Approval of Minutes – January 25, 2019; January 26, 2019; February 11, 2019

**8.2** Approval of Check Registers – January, February 2019

Motion to approve all items on consent agenda: Siegel  
 Second: Martel  
 Vote:

Halvorsen	Aye
Harrigan	Aye
Holmes	Aye
Lewis	Aye
Martel	Aye
Siegel	Aye
Sutherland	Absent

The Board recessed for lunch at 12:19 p.m.  
 The Board adjourned into closed session at 12:50 p.m.

**9. CLOSED SESSION**

- 9.1 Public Employee Performance Evaluation (Government Code Section 54957)  
 Title: Executive Director
- 9.2 Conference with Labor Negotiators (Government Code Section 54957.6), agency designated represented, Jayna Gaskell: all unrepresented employees

**10. REPORT OUT OF CLOSED SESSION**

The Board reconvened into open session at 2:02 p.m.  
 No action was taken in closed session.

**11. NEXT REGULARLY SCHEDULED BOARD MEETING(S)**

Date	Time	Location
Saturday, June 8, 2019	8:30 a.m.	Pivot Charter School San Diego 1030 La Bonita Drive, Suite 100 San Marcos, CA 92078

**12. ADJOURNMENT**

The meeting was adjourned by Chairman Lewis at 2:04 p.m.