

# **ROADS EDUCATION ORGANIZATION**

## **Scheduled Meeting of the Governing Board**

**Saturday, January 20, 2018**

**9:00 AM**

*This meeting will be held at the following  
location:*

*The Lodge at Sonoma Renaissance Resort  
1325 Broadway at Leveroni & Napa Roads,  
Sonoma, CA 95476*

*Members of the Governing Board: Jim Lewis, Tom Halvorsen, Kevin Harrigan, Ralph  
Holmes, Patricia Martel, Steve Siegel, OJ Sutherland*

### **AGENDA & MINUTES**

The Roads Education Organization complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats (pursuant to Government Code Section 54953.2).

Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Director at (530) 906-0658, 48 hours prior to the meeting.

ANYONE WHO IS UNABLE TO ATTEND THIS MEETING IN PERSON MAY ARRANGE TO ATTEND VIA VIDEO CONFERENCE AT THEIR SCHOOL LOCATION OR FROM THEIR COMPUTER VIA FREE SOFTWARE. CONTACT THE SITE ADMINISTRATOR TO ARRANGE ACCESS

## **1 OPENING SESSION**

### **1.1 Call to Order & Roll Call.**

The meeting was called to order by Chair / President Lewis at 9:11 a.m.

Governing Board Member Roll Call:

|            |         |
|------------|---------|
| Halvorsen  | Present |
| Harrigan   | Present |
| Holmes     | Present |
| Lewis      | Present |
| Martel     | Absent  |
| Siegel     | Present |
| Sutherland | Present |

Also present: Pivot Executive Director Jayna Gaskell, EdTec representatives Bryce Fleming & Eric Noll, Tripepi-Smith representative Ryder Smith, Pivot administrators and staff members

## 1.2 Flag Salute

## 1.3 Agenda Modifications & Approval of Agenda

Chairmain Lewis noted that in the January 19, 2018 meeting yesterday, item 4.12 was added to today's agenda. There will also be a presentation from the Pivot North Bay staff immediately preceding item 3.1.

Motion to approve agenda as modified: Harrigan

Second: Holmes

Vote: Unanimously approved

## 2 PUBLIC COMMENT

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda, but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board President reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

No comments from the public were made.

## 3 REPORTS TO THE BOARD

### 3.1 Financial Update – EdTec

### 3.2 Curriculum Update – Meghan Coffey, Curriculum Coordinator, and Lindsey Vining, Systems and Accountability Coordinator

## 4 ACTION ITEMS

### 4.1 *Appoint ad-hoc curriculum committee*

Per Roads Education Organization bylaws, Board Chairman Lewis appointed Tom Halvorsen and Kevin Harrigan as members of the ad-hoc curriculum committee.

### 4.2 *Appoint ad-hoc facilities committee*

Per Roads Education Organization bylaws, Board Chairman Lewis appointed Steve Siegel and OJ Sutherland as members of the ad-hoc facilities committee.

### 4.3 *Appoint new ad-hoc budget and finance committee*

Per Roads Education Organization bylaws, Board Chairman Lewis appointed Ralph Holmes and Pat Martel as members of the ad-hoc budget and finance committee.

**4.4 One-Time Funds Spending Plan**

Motion to approve spending plan: Halvorsen

Second: Holmes

Vote:

|            |        |
|------------|--------|
| Halvorsen  | Aye    |
| Harrigan   | Aye    |
| Holmes     | Aye    |
| Lewis      | Aye    |
| Martel     | Absent |
| Siegel     | Aye    |
| Sutherland | Aye    |

**4.5 Board resolution for participation in the El Dorado Charter Selpa for all Pivot Charter Schools**

Motion to approve the MOU, authorize Executive Director to sign the MOU, and adopt the resolution for participation in EDCOE Charter SELPA: Harrigan

Second: Siegel

Vote:

|            |        |
|------------|--------|
| Halvorsen  | Aye    |
| Harrigan   | Aye    |
| Holmes     | Aye    |
| Lewis      | Aye    |
| Martel     | Absent |
| Siegel     | Aye    |
| Sutherland | Aye    |

**4.6 Approve audit report 2016-2017**

Motion to accept audit report: Harrigan

Second: Halvorsen

Vote:

|            |        |
|------------|--------|
| Halvorsen  | Aye    |
| Harrigan   | Aye    |
| Holmes     | Aye    |
| Lewis      | Aye    |
| Martel     | Absent |
| Siegel     | Aye    |
| Sutherland | Aye    |

**4.7 Approve Interim Financial Report San Diego**

Motion to approve interim financial report: Holmes

Second: Siegel

Vote:

|            |        |
|------------|--------|
| Halvorsen  | Aye    |
| Harrigan   | Aye    |
| Holmes     | Aye    |
| Lewis      | Aye    |
| Martel     | Absent |
| Siegel     | Aye    |
| Sutherland | Aye    |

**4.8 Approve Interim Financial Report North Bay**

Motion to approve interim financial report: Holmes

Second: Siegel

Vote:

|            |        |
|------------|--------|
| Halvorsen  | Aye    |
| Harrigan   | Aye    |
| Holmes     | Aye    |
| Lewis      | Aye    |
| Martel     | Absent |
| Siegel     | Aye    |
| Sutherland | Aye    |

**4.9 Approve Interim Financial Report North Valley**

Motion to approve interim financial report: Holmes

Second: Siegel

Vote:

|            |        |
|------------|--------|
| Halvorsen  | Aye    |
| Harrigan   | Aye    |
| Holmes     | Aye    |
| Lewis      | Aye    |
| Martel     | Absent |
| Siegel     | Aye    |
| Sutherland | Aye    |

**4.10 Approve J-13A Recuperation of Lost Revenue Application to CDE**

Motion to approve Pivot North Bay Form J-13A: Harrigan

Second: Holmes

Vote:

|            |        |
|------------|--------|
| Halvorsen  | Aye    |
| Harrigan   | Aye    |
| Holmes     | Aye    |
| Lewis      | Aye    |
| Martel     | Absent |
| Siegel     | Aye    |
| Sutherland | Aye    |

**4.11 Board meeting change of dates: March 2018 from the 24th to the 25th and June 8th to June 9th**

The March Board meeting will be held near the Corona resource center on Sunday, March 25, 2018 at 8:30am.

The June Board meeting will be held in Chico on Saturday, June 9<sup>th</sup>, 2018 at 8:30am.

Motion to change the Board meeting calendar to reflect these new dates: Lewis

Second: Holmes

Vote:

|            |        |
|------------|--------|
| Halvorsen  | Aye    |
| Harrigan   | Aye    |
| Holmes     | Aye    |
| Lewis      | Aye    |
| Martel     | Absent |
| Siegel     | Aye    |
| Sutherland | Aye    |

**4.12 Strategic Calendar**

The Board discussed the schedule of, and attendance at, upcoming district meetings.

## 5 CONSENT AGENDA

5.1 *Approval of Minutes, November 11, 2017 and December 22, 2017*

5.2 *Approval of Check Registers*

5.3 *School Accountability Report Card North Valley*

5.4 *School Accountability Report Card North Bay*

5.5 *School Accountability Report Card Riverside*

5.6 *School Accountability Report Card San Diego*

Motion to approve consent agenda: Harrigan

Second: Siegel

Vote:

|            |        |
|------------|--------|
| Halvorsen  | Aye    |
| Harrigan   | Aye    |
| Holmes     | Aye    |
| Lewis      | Aye    |
| Martel     | Absent |
| Siegel     | Aye    |
| Sutherland | Aye    |

## 6 CLOSED SESSION

The Governing Board adjourned into closed session at 11:58 a.m.

6.1 **Public Employee Performance Evaluation (Government Code Section 54957) Title: Executive Director**

6.2 **Report Out of Closed Session**

The Governing Board reconvened into open session at 12:02 p.m.

No actions were taken in closed session.

## 7 Next Meeting Dates: March 25, 2018 in Pivot Riverside

March 25, 2018 near Corona resource center

June 9<sup>th</sup>, 2018 in Chico

## 8 ADJOURNMENT

The meeting was adjourned by Chair/President Lewis at 12:04 p.m.